



Township of River Vale

406 Rivervale Road • River Vale, New Jersey
07675

201-664-2346 x1005 • Fax: 201-358-7754

Email: clerk@rivervalenj.org

Vacant/Abandoned Property Registration

INSTRUCTIONS

- All vacant properties/buildings must register with the Township of River Vale in accordance with Ordinance #315-2016 of the Township Code.
- Please complete this form for each vacant property.
- The registration and renewals shall be made in accordance with Ordinance #315-2016. Please make checks payable to the **Township of River Vale**. The vacant property registration payment included with this form pertains to the current period of vacancy.

Fee Schedule

Initial Registration: \$500

Second Renewal: \$3,000

First Renewal: \$1,000

Subsequent Renewal: \$ 5,000

ADDRESS OF VACANT PROPERTY/BUILDING

Street Address: _____

Block: _____ Lot: _____

PURPOSE OF FORM (Select One)

Initial

Renewal

PROPERTY OWNER INFORMATION (No P.O. Boxes are permitted)

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Cell Phone: _____

Email: _____

LENDER/LIEN HOLDER/MORTGAGE COMPANY/TRUSTEE

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email: _____

Contact Name: _____

PROPERTY MANAGEMENT COMPANY

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email: _____

Contact Name: _____

PROOF OF UTILITY CONNECTIONS OR DISCONNECTIONS

Please indicate whether the utilities are ON or OFF

Electric _____ Gas _____ Water _____

IS THE PROPERTY:

Residential _____ Non-Residential _____ Commercial _____ Mixed Use _____

LIABILITY INSURANCE:

Is the property presently covered by a liability insurance policy? _____

Effective date of coverage: _____ to _____

Policy Limit: \$300,000.00 _____ or \$1,000,000.00 _____
(check the appropriate limit)

APPLICANT CERTIFICATION:

By my signature below, I certify that I am the responsible party of the aforementioned property and that the above information is true and correct to the best of my knowledge. I am aware that if any of the foregoing statements made by me are willingly false I am subject to the "Penalties" section of Ordinance 315-2016 of the Code of the Township of River Vale. I agree to promptly advise the Township of River Vale Clerk should any information change from that which was originally submitted on this form.

Applicant's Name (Printed)

Date

Applicant's Signature

FOR OFFICE USE ONLY			
Initial \$500 <input type="checkbox"/>	First \$1,000 <input type="checkbox"/>	Second \$3,000 <input type="checkbox"/>	Subsequent \$5,000 <input type="checkbox"/>
Date Paid: _____	Cash _____	Check _____	Check Number: _____
Township Clerk <input type="checkbox"/>	Code Enforcement <input type="checkbox"/>	Administration <input type="checkbox"/>	