



Township of River Vale
406 Rivervale Road • River Vale, New Jersey
07675
201-664-2346 x1005 • Fax: 201-358-7754
Email: clerk@rivervalenj.org

Vacant/Abandoned and Foreclosure Property Registration

INSTRUCTIONS

- All vacant properties/buildings must register with the Township of River Vale in accordance with Ordinance #315-2016 of the Township Code.
- Please complete this form for each vacant property.
- The registration and renewals shall be made in accordance with Ordinance #315-2016. Please make checks payable to the **Township of River Vale**. The vacant property registration payment included with this form pertains to the current period of vacancy.

Fee Schedule

Initial Registration: \$500
First Renewal: \$1,000

Second Renewal: \$3,000
Subsequent Renewal: \$ 5,000

ADDRESS OF VACANT PROPERTY/BUILDING

Street Address: _____

Block: _____ Lot: _____

PURPOSE OF FORM (Select One)

Initial Renewal

PROPERTY OWNER INFORMATION *(No P.O. Boxes are permitted)*

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Cell Phone: _____

Email: _____

LENDER/LIEN HOLDER/MORTGAGE COMPANY/TRUSTEE

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email: _____

Contact Name: _____

PROPERTY MANAGEMENT COMPANY

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email: _____

Contact Name: _____

PROOF OF UTILITY CONNECTIONS OR DISCONNECTIONS

Please indicate whether the utilities are ON or OFF

Electric _____ Gas _____ Water _____

IS THE PROPERTY:

Residential _____ Non-Residential _____ Commercial _____ Mixed Use _____

LIABILITY INSURANCE:

Is the property presently covered by a liability insurance policy? _____

Effective date of coverage: _____ to _____

Policy Limit: \$300,000.00 _____ or \$1,000,000.00 _____
(check the appropriate limit)

APPLICANT CERTIFICATION:

By my signature below, I certify that I am the responsible party of the aforementioned property and that the above information is true and correct to the best of my knowledge. I am aware that if any of the foregoing statements made by me are willingly false I am subject to the "Penalties" section of Ordinance 315-2016 of the Code of the Township of River Vale. I agree to promptly advise the Township of River Vale Clerk should any information change from that which was originally submitted on this form.

Applicant's Name (Printed)

Date

Applicant's Signature

FOR OFFICE USE ONLY

Initial \$500 First \$1,000 Second \$3,000 Subsequent \$5,000

Date Paid: _____ Cash _____ Check _____ Check Number: _____

Township Clerk Code Enforcement Administration