

**MINUTES**  
**Regular Council Meeting**  
**Monday, March 9, 2020**  
**7:30pm**

**CALL THE MEETING TO ORDER**

Council Vice President Criscuolo called the meeting to order at 7:31pm in the Council Chambers located at 406 Rivervale Road, River Vale, New Jersey 07675.

**SALUTE TO FLAG**

Council Vice President Criscuolo asked all in attendance to rise and join him in a Salute to the Flag.

**SUNSHINE LAW STATEMENT**

Council Vice President Criscuolo read the Sunshine Statement into the record, as follows:

*"In accordance with the provisions set forth in the Open Public Meetings Law, notification of this meeting has been sent to all officially appointed Township newspapers and notice is posted at the Municipal Office."*

**ROLL CALL**

Councilman Donovan, Councilwoman Sieg and Council Vice President Criscuolo were present. Council members Bromberg and Ben-Yishay were absent.

**Also present:** Township Attorney Silvana Raso, Business Administrator/CFO Gennaro Rotella and Township Clerk Karen Campanelli.

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**Council Comments**

There were no Council comments this evening.

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**Business Administrator's Report**

Mr. Rotella gave both his Administrator's and the Engineer's report because Chris Statile was unable to attend this evening's meeting. Mr. Rotella first reminded everyone about the DMV Mobile visit scheduled for Wednesday, March 25<sup>th</sup> from 10:00 to 2:00. He explained that you can obtain a Driver License, vehicle registration cards and surrender license plates; adding that this is a very well attended event. Council Vice President Criscuolo questioned if the Mobile Unit will be issuing the REAL ID; Mr. Rotella responded yes but on a limited basis because the process is lengthy. Mr. Rotella next reported that the Bergen County Clerk's Around the County visit will be on March 24<sup>th</sup>, 25<sup>th</sup> & 26<sup>th</sup> from 10:00 to 2:00 in the Council Chambers. He explained that this is another very popular program that provides passports and renewals, notary applications and Veterans Placards.

He next reported on the 2020 Road Program and that they are discussing the list of roads to be resurfaced. Mr. Rotella reported that the Township received the NJDOT Poplar Road grant for \$225,000. He added that Chris is planning on rolling this project into the 2020 Road Program. Mr. Rotella reported that the Veteran's Park project is in the final stages of planning. He further reported that the group home being built as part of the Township's Affordable Housing Obligation; on Cedar Lane is scheduled to appear before the Planning Board.

Mr. Rotella concluded that they are looking to move forward with the Miniature Golf Course by next month with construction starting in the fall.

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**1<sup>st</sup> Hearing of the Public**

Motion by Councilman Donovan; second by Councilwoman Sieg to open the meeting to the public.

Jim Tolomeo – 171 Rivervale Road—Mr. Tolomeo reported that he has been in Town for 22 years and 15 of those years he has volunteered in several capacities. He explained that he was the President of the Football Association for 6 years, served of the Baseball/Softball Board for 5 years, the Planning Board and he is currently the President of the Library Board of Trustees. Mr. Tolomeo thanked the Mayor and Council for all the support they provide all the programs. He thanked the Mayor and Council for supporting a Resolution for the Library Board Construction Act.

Councilwoman Sieg added we are very lucky to have the residents and the volunteers. She explained that the Library is an amazing place that benefits and offers programs to everyone in Town. Councilwoman Sieg added that our Library is very progressive and forward thinking. She further explained that the Friends of the Library have also been amazing and supportive and she hopes they get the grant.

Council Vice President Criscuolo echoed Councilwoman Sieg’s show of appreciation. He explained that when things are going very well in Town; in a lot of instances the Governing Body and Administration get the credit. Council Vice President further explained that it is actually the people with the boots to the ground performing the day-to-day that deal with the issues that make them look good. He thanked everyone for all they give to the Library.

Councilman Donovan said your welcome; because it’s nice when people appreciate the fact that it isn’t always easy sitting up here making decision. He added that they Library has their support and it would be foolish not to pursue the grant and try and get something back for our residents.

There being no further questions or comments from the public. Motion by Councilman Donovan; second by Councilwoman Sieg to close the meeting to the public.

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Council Vice President Criscuolo pulled Resolution #2020-91; the minutes from the February 24, 2020 Council meeting from the agenda.

**RESOLUTIONS**

Motion by Councilman Donovan; second by Councilwoman Sieg to approve Resolution #2020-90 as follows:

**Resolution #2020-90**

**RESOLUTION APPROVING MINUTES FEBRUARY 10, 2020 REGULAR MEETING**

**BE IT RESOLVED**, by the Township Council of the Township of River Vale that the minutes of the February 10, 2020 Regular meeting of the Township Council are hereby approved.

**ROLL CALL VOTE**

Councilman Donovan, Councilwoman Sieg and Council Vice President Criscuolo voted yes. Council members Bromberg and Ben-Yishay were absent.

Motion by Councilwoman Sieg; second by Councilman Donovan to approve Resolution #2020-92 through #2020-96 as a Consent Agenda as follows:

**Resolution #2020-92**

**RESOLUTION ADOPTING THE AFFORDABLE HOUSING TRUST FUND SPENDING PLAN**

**WHEREAS**, in reference to *In Re Fair Share Housing Obligation of the Township of River Vale* Case Management Order #4 filed on November 22, 2019 the Township is required to adopt an Affordable Housing Trust Fund Spending Plan; and

**WHEREAS**, the Township wishes to submit their Spending Plan in compliance with the above referenced Case Management Order.

**NOW THEREFORE BE IT RESOLVED** that the Township Council of the Township of River Vale hereby adopts the Affordable Housing Trust Fund Spending Plan hereto attached to this resolution.

**Resolution #2020-93**

**RESOLUTION AWARDING A CONTRACT FOR THE RESURFACING OF THE TENNIS COURTS**

**WHEREAS**, on February 18, 2020 the Township received a proposal from Superior Play Systems for the resurfacing of the Tennis Courts located at 406 Rivervale Road; and

**WHEREAS**, the Business Administrator has reviewed the proposal and recommends awarding a contract to

**Superior Play Systems  
2554 Industry Lane  
Norristown, PA 19403**

**WHEREAS**, the Chief Financial Officer has certified that funds are available in an amount not to exceed \$ 63,817.62 in the Open Space Account.

**NOW THEREFOR BE IT RESOLVED**, by the Township Council of the Township of River Vale that the Business Administrator is hereby authorized to execute a contract on behalf of the Township with Superior Play Systems for the resurfacing of the Tennis Courts.

**Resolution #2020-94**

**RESOLUTION TO APPLY FOR FUNDS  
NEW JERSEY LIBRARY CONSTRUCTION BOND ACT**

**NOW THEREFORE BE IT RESOLVED**, that the Township of River Vale and the River Vale Free Public Library hereby certify that permission has been granted for the project entitled the New Jersey Library Construction Bond Act, in the amount of:

**\$ 756,756.00**

**BE IT FURTHER RESOLVED**, that the filing of this application was authorized at the official meeting of the Governing Body of the Township of River Vale held on Monday, March 9, 2020.

**Resolution #2020-95**

**RESOLUTION**

(Release Monument Guarantee)

**WHEREAS**, on January 2, 2020 Woodmont Properties, the developers for the Fairways at Edgewood, LLC posted escrow as requested by the Joint Planning Board to secure proposed monuments located at Block 1201, Lots 9, 6.01, 6.02 and 6.03 in the Township of River Vale; and

**WHEREAS**, on February 25, 2020 the Township received two (2) checks from Woodmont Properties; one for \$23,676.12 representing a 10% cash portion of bonding and a check for \$25,000 for the initial escrow deposit as requested by the Township Engineer.

**WHEREAS**, Woodmont Properties is now requesting the Monument Guarantee be released.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of River Vale that the Monument Guarantee be released from the following account(s):

- **B-13-56-856-272     \$ 1,050.00**

**BE IT FURTHER RESOLVED**, by the Township Council of the Township of River Vale that the Treasurer is hereby directed to issue a municipal check payable as follows:

**Payable to:  
"Woodmont Properties"**

**Mailing Address:  
100 Passaic Avenue, Suite 240  
Fairfield, New Jersey 07004**

**\$ 1,050.00**

**Resolution #2020-96**

**RESOLUTION AWARDING THE BID FOR YARD WASTE COLLECTION SERVICE**

**WHEREAS**, on March 5, 2020 the Township received bids for Yard Waste Collection Service; and

**WHEREAS**, the one bid received from Buldo Brothers Sanitation Inc., P.O. Box 326, Westwood, New Jersey 07675 has been reviewed and is hereby accepted as the lowest responsible bidder at the price of

Item	Unit Price per Collection Source per Month	Base Bid Price (Unit Price Multiplied by 2,956)
BASE BID Yard Waste Collection Service	<b>\$ 6.31</b>	<b>\$18,652.36</b>
		Unit Price Per Container (Includes Container, Transportation & Disposition Cost for 24 Month Contract)
Option #1 Container - Mechanical Pickup	<b>\$ 800.00</b>	

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the Current Fund Account.

**NOW THEREFORE BE IT RESOLVED THAT** the bid of Buldo Brothers Sanitation, Inc. is accepted as the lowest responsible bidder. The Mayor and Township Clerk are here by authorized and requested to execute a Contract on behalf of the Township of River Vale for Yard Waste Collection Services as described in the Bid Specifications.

**ROLL CALL VOTE**

Councilman Donovan, Councilwoman Sieg and Council Vice President Criscuolo voted yes. Council members Bromberg and Ben-Yishay were absent.

**Ordinances for 1<sup>st</sup> Reading**

**ORDINANCE #365-2020**

**Motion to Introduce:** Councilwoman Sieg

**Second:** Councilman Donovan

**AN ORDINANCE AMENDING ORDINANCE #0-10-04 ADJUSTING AND DETERMINING MUNICIPAL CLASS POSITION TITLES AND SALARY RANGES FOR OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF RIVER VALE**

**BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF RIVER VALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY**, as follows, until a subsequent salary ordinance is adopted:

Section 1. The salary ranges per annum for the following officers and employees of the Township of River Vale in the Classified Service (staff) shall be as follows:

Admin Assist / Communications Coordinator	\$26,000 - \$48,850
Assistant Business Administrator	\$10,000 - \$20,000
Accounts Payable Clerk	\$30,000 - \$51,750
Animal Licensing Clerk	\$500 - \$2,000
Assistant Deputy OEM Director	\$500 - \$1,500
Associate Director of Social & Cultural Affairs	\$5,000
Bookkeeper (Library)	\$38,500 - \$50,000
Building Inspector	\$6,500 - \$20,000
Building Department Secretary	\$25,000 - \$40,000
Business Administrator	\$30,000 - \$56,300

CCO Inspections (per inspection)	\$15.00 - \$25.00
Chief Financial Officer	\$75,000 - \$129,220
Chief of Police	\$120,000 - \$220,000
Children’s Services (Library)	\$52,000 - \$65,000
Circulation Clerk Library (hourly rate)	\$11.50 - \$28.00
Code Enforcement Officer (hourly rate)	\$15.00 - \$ 55.00
Construction Code Official	\$35,000 - \$ 57,000
Council Members	\$7,000
Deputy OEM Director	\$500 - \$1500
Director of Athletics	\$3,500 - \$10,000
Director of Emergency Management	\$6,000
Director of Law	\$3,200
Director of Public Works	\$75,000 - \$152,400
Director of Social & Cultural Affairs	\$7,000
Drug Alliance Coordinators (PV)	\$1,000 - \$7,500
Electrical Sub-Code Official	\$10,000 - \$24,200
Farmers Market Coordinator	\$1.00 - \$1,000
Fire Inspector	\$2,000 - \$3,413
Fire Official	\$5,000 - \$9,110
Fire Sub-Code Official	\$9,000 - \$12,500
Grants Coordinator	\$5,000 - \$15,000
Human Resources Coordinator	\$2,500 - \$ 10,425
Information Technology Consultant	\$100.00
Joint Insurance Fund Coordinator	\$1.00
Land Use Administrator	\$5,000 - \$10,000
Land Use Administrator (hourly)	\$15.00 - \$20.00
Library Director	\$85,000 - \$100,000
Library Page (hourly rate)	\$11.00 - \$15.00
Library Programming Assistant (hourly rate)	\$15.00 - \$32.00
Mayor	\$9,000
Mayors Wellness Coordinator	\$2,500 - \$7,500
Municipal Alliance Coordinator	\$1,000
Municipal Board of Health Secretary	\$500 - \$2,000
Municipal Bond Counsel	\$ 125.00 - \$165.00
Municipal Court Administrator	\$45,100 - \$58,275
Municipal Court Bailiff	\$14.00 - \$20.00
Municipal Court Clerk (hourly rate)	\$14.00 - \$25.00
Municipal Court Interpreter (hourly rate)	\$30.00 - \$75.00
Municipal Court Judge	\$15,000 - \$ 21,100
Municipal Court Prosecutor	\$7,000 - \$ 10,250
Municipal Court Prosecutor (hourly rate)	\$100.00 - \$150.00
Municipal Housing Liaison	\$1,000 - \$5,000
Municipal Planner (hourly rate)	\$100.00 - \$155.00
Municipal Planner Affordable Housing (hourly rate)	\$ 75.00 - \$140.00
Municipal Public Defender (rate per case)	\$75.00 - \$150.00
Municipal Tax Appeal Attorney (hourly rate)	\$100.00 - \$175.00
Municipal Recycling Coordinator	\$1,000 - \$6,000
Municipal Tax Assessor	\$15,000 - \$19,920
Municipal Tax Assessor Assistant	\$2,000 - \$ 3,184
Municipal Tax Collector	\$ 40,000 - \$65,850
Municipal Deputy Tax Collector	\$1.00 - \$5,000
Pesticide Licensed Professional	\$1,000 - \$2,000
Planning Board Attorney	\$ 4,400
Planning Board Attorney (hourly rate)	\$100.00 - \$140.00
Planning Board Engineer	\$1,200
Planning Board Engineer (hourly rate)	\$ 100.00 - \$175.00
Plumbing Sub-Code Official	\$9,000 - \$12,900
Police Department Admin. Assistant	\$24,000 - \$48,850
Property Maintenance Officer	\$5,000 - \$11,950
Public Works Secretary	\$26,000 - \$41,300
Public Works Secretary (hourly rate)	\$12.00 - \$20.00

Public Works Sewer Inspector	\$5,000 - \$8,000
Qualified Purchasing Agent	\$2,000
Records Analyst (hourly rate)	\$17.50 – \$20.00
Reference Librarian	\$52,000 - \$65,000
Reference Librarian (hourly rate)	\$18.00 - \$35.00
Registrar Vital Statistics	\$5,000 - \$8,200
School Crossing Guard (hourly rate)	\$18.00 - \$24.00
Secretary (hourly rate)	\$12.00 - \$25.00
Senior Circulation Clerk (Library)	\$35,000 - \$45,000
Snow Removal Coordinator	\$2,000 - \$7,500
Special Legal Counsel (hourly rate)	\$135.00 - \$175.00
Social Services Coordinator	\$5,000 - \$10,000
Summer Camp Directors	\$200 - \$7,500
Summer Camp Counselors (hourly rate)	\$8.60 - \$15.00
Technical Assistant	\$25,000 - \$ 47,550
Technology Librarian	\$52,000 - \$65,000
Township Attorney (hourly rate)	\$100.00 - \$140.00
Township Clerk	\$55,000 - \$88,600
Township Engineer (hourly rate)	\$100.00 - \$175.00
Township Van Driver (hourly rate)	\$ 15.00 - \$20.00
Transcriptionist (hourly rate)	\$15.00 - \$45.00
Treasurer	\$50,000 - \$90,250
Zoning Official	\$3,000 - \$18,000

Section 2. The Mayor or his designee is hereby authorized to determine the salary of each employee within each salary range annually, such determination and salary to be effective the first day of each calendar year beginning 2020.

Section 3. All employees shall be paid on the 15<sup>th</sup> and 30<sup>th</sup> of every month as stipulated in the Township Personnel Manual except for changes required on account of calendar year requirements.

Section 4. All parts or ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistent parts, but nothing herein contained shall be construed to authorize any salary decrease. This ordinance shall take effect after passage in the manner provided by law, except that any and all such salary increases shall in all respects be subject to any provisions of law.

Section 5. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent

**ROLL CALL VOTE**

Councilman Donovan, Councilwoman Sieg and Council Vice President Criscuolo voted yes. Council members Bromberg and Ben-Yishay were absent.

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Ordinances for 2<sup>nd</sup> Reading and Public Hearing

**ORDINANCE #364-2020**

**Motion to Adopt: Councilwoman Sieg**

**Second: Councilman Donovan**

Motion by Councilman Donovan; seconded by Councilwoman Sieg to open the Public Hearing on Ordinance #364-2020.

There being no questions or comments from the public; motion by Councilman Donovan seconded by Councilwoman Sieg to close the Public Hearing on Ordinance #364-2020.

**AN ORDINANCE OF THE TOWNSHIP OF RIVER VALE, IN THE COUNTY OF BERGEN, NEW JERSEY AMENDING CHAPTER 105 ARTICLE III OF THE CODE ENTITLED “TOWNSHIP FEE SCHEDULE” SECTION B “RECREATION” CAMP FEES**

**BE IT ORDAINED** by the Township Council of the Township of River Vale that Chapter 105 Article III is amended as follows:

**§ 105-5. Fee Schedules.**

**B. Recreation:**

<u>Camp</u>	<u>Fee (per camper)</u>
<b>Camp Have Some Fun</b>	
Monday to Friday	<del>\$375</del> <b>\$395</b>
Monday, Wednesday and Friday only	<del>\$335</del> <b>\$355</b>
Tuesday and Thursday only	<del>\$290</del> <b>\$310</b>
 <b>Kindergarten Camp</b>	 <del>\$270</del> <b>\$290</b>
<b>Safety Town</b>	<del>\$85</del> <b>\$95</b>

This Ordinance shall take effect following adoption and approval in a time and manner prescribed by law.

**ROLL CALL VOTE**

Councilman Donovan, Councilwoman Sieg and Council Vice President Criscuolo voted yes. Council members Bromberg and Ben-Yishay were absent.

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**2<sup>nd</sup> Hearing of the Public**

Motion by Councilwoman Sieg; second by Councilman Donovan to open the meeting to the public.

There being no questions or comments. Motion by Councilman Donovan; second by Councilwoman Sieg to close the meeting to the public.

**ADJOURNMENT**

Motion by Councilwoman Sieg; second by Councilman Donovan to adjourn the meeting at 7:49pm.

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ATTEST:  
Karen Campanelli, Township Clerk

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Council Vice President  
Paul Criscuolo

